

Waddington Parish Council

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Meeting of Waddington Parish Council The Village Club – on 12th December 2016

1. To receive apologies for absence

Present: Coun Doug Parker (Chairman); Coun Roy Edmondson, Coun Michael Colley, Coun Liz Haworth, Coun John Hilton, Coun Gil Fisher, Coun Bridget Hilton

Apologies: Coun Paul Elms

In attendance: Natalie Cox (Clerk to the Parish Council)

2. Minutes of the last meeting to be approved and signed

The minutes of the last meeting were approved and signed by the Chairman Coun Doug Parker.

3. Matters arising from the last minutes (not covered elsewhere)

3.1 Memory Bench

DP reported that Andrew Herd is happy to undertake the paintwork, but is worried about carrying out at this time of year. BH said she would investigate the matter with RVBC to ascertain why the parish council is being asked to carry out the work.

3.2 Waddington Road – vehicle

It was noted by several members of the parish council that the car has not been seen in recent weeks.

3.3 CEP leaflet re flood prevention

The leaflet will be distributed at the Clitheroe end of the village.

3.4 ROSPA –follow-up to annual inspection

LH asked for this item to be put on the March agenda.

3.5 Coronation Gardens – shed

After circulating the quote to members of the parish council, DP noted that Lee Cowking has been asked to carry out the work. The work needs to be completed and the shed installed by the end of February 2017.

4. Village maintenance

No items to report.

5. Allotments

5.1 Plot 16

This plot has now been let.

5.2 Plot 4

It was noted that the current tenant of Plot 4 has renewed their agreement for 2017.

Decision: It was agreed that a letter should be sent to the tenant asking if they will be complying with the terms of the agreement in the coming year i.e. doing some work on the plot.

5.3 Hedge

It was noted that work to the hedge has been carried out.

6 Planning

No applications relating to Waddington have been received since the last meeting.

7. Accounts

7.1 Expenditure and income update from 13/11/16 to 11/12/16

<u>Expenditure</u>	Andrew Herd for work to telephone box	£224
<u>Balance</u>		£13,863.21

NB For more details about the parish council accounts, please contact the clerk.

7.2 Transparency Code

JH had attended the drop-in event run by LALC to ascertain more specific details about the Transparency Code which applies to parishes with an income of less than £25,000.

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It was noted that all items of expenditure over £100 need to be itemised. The annual governance statement needs to be published. It is suggested that the internal audit report be published. It was noted that in the annual end of year accounts that surplus funds, ring fenced for particular projects be identified as such. JH reported that funds may be available from the LALC towards monthly website charges to April 2017 and for keeping the accounts updated up to three hours per month up to a cost of £45.

Action: NC to publish the governance statement from the 2016 external audit on the Waddington website; along with the internal audit report.

8. Correspondence

8.1 RVBC

8.1.1 Minutes and Proceedings of Council and Committees

For information

8.1.2 Planning and Development Committee 15/12/16

For information.

8.1.3 Bolton by Bowland & Gisburn Forest Neighbourhood Plan

BH said that while these plans are not a statutory requirement some parish councils are adopting them in terms of looking at demographics, planning and development.

Decision: NC to forward the link to this latest plan to member of the parish council.

Action: NC to contact John Macholc at RVBC to see whether these plans are considered in relation to planning applications.

Action: Waddington Parish Council to consider producing an outline/summary plan.

8.2 LALC

8.2.1 Annual Report

For information.

8.3 Seasonal Illuminations

Action: NC to follow-up to ensure the legitimacy of the organisation in question.

8.4 Local Government Boundary Commission – warding arrangements

For information.

8.5 CAB poster

To be placed in the parish noticeboard.

8.6 War Memorials Trust Bulletin

Passed to JH for information.

9. Borough Council Update

BH reported that moves towards a combined authority are being explored locally, but any such organisation would initially only look at tourism, roads & transport and economic regeneration.

With regard to the Boundary Commission proposals to change warding arrangements, it was noted that WPC has already sent in a response.

It was noted that a decision about the future of the market redevelopment is still on-going.

It was noted that there will be significant changes to the way the NHS is structured in future.

10. AOB

10.1 Finger post

DP reported that he had spoken to Mr Armstrong and the work has been carried out.

Action: DP to contact the post office to discuss putting a planter, or similar, at the base of the post to deter vehicles in the future.

10.2 Christmas Tree

It was noted that many compliments had been paid about the village Christmas tree.

10.3 Meeting Dates

Action: NC to circulate the dates of meetings in 2017.

All are very welcome to attend Parish meetings. If you would like to be added to the email distribution list please contact the Clerk, Natalie Cox, at the above address. Thank you.